English Department Standards

For consistency purposes and to avoid confusion, the following document outlines several guidelines and standards. These rules will apply for all English classes, present and future.

Essay Standards

All typed essays must adhere to the following guidelines:

- ❖ Submitted electronically on www.Turnitin.com as well as provide a Hard Copy (*Turnitin* receipt may also be required).
- ❖ Font: Times New Roman, Size 12, double spaced.

Standard Heading

1. The heading must include the following:

    - Your full name.
    - Your teacher's name.
    - The class title.
    - The date that the paper is due

2. In the top right corner of each page, you include your last name followed by the page number.

3. The paper's title should be centered – in MLA the title of the paper is **NOT** underlined or bolded. Your title should not be enclosed in quotation marks since it is an unpublished work.

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Deanna Smithson

Prof. Heidi Rogers

English 231301

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7 November 2000

The Gothic in "The Raven" and "Young Goodman Brown"

Gothic fiction was very popular in the nineteenth century, and both Edgar Allan Poe and

Nathaniel Hawthorne frequently used its conventions in their work. Both men were trying to support

themselves and their families by writing, so it made sense for them to choose a kind of atmosphere and

Sources and Research Tools

In the process of writing an essay whether it be writing, researching or even quoting, the websites listed below should NOT be used under any circumstances. None of the websites are considered acceptable sources. It is important that the students learn to develop their own ideas and analysis. Borrowing and/or copying from any of these sources will be considered plagiarism (see Academic Integrity Policy for additional info).

- Sparknotes
- Enotes
- Wikipedia
- Quote Finder Websites
- Thesis Maker Websites

Acceptable research sources include Peer-reviewed Journal Articles, Nonfiction Books, Newspaper Articles, and Magazine Articles. The author must be credible and an expert in his/her field.

Rewriting Essays

As long as the essay was submitted on time, everyone is eligible to rewrite his/her essay to receive a higher grade. Rewrites are due within ONE WEEK of the day the graded essay was returned. This date may be adjusted by the teacher if need be. However, the following rules apply to all rewrites:

1. Rewrites must be typed and submitted with the original graded essay along with any rubric accompanying that essay. Rewrites without the original will not be accepted.

2. The rewrite needs to address all major issues in order to receive a higher grade. Correcting one mistake or ignoring major issues will not warrant a higher grade. Remember that this is a privilege and an opportunity.

3. It is at the teacher's discretion as to whether or not multiple rewrites will be allowed.

4. It is up to the student to arrange to meet with the teacher to discuss issues or concerns. While it is not required, it is suggested.

Late Policy

For all major essays and/or projects, the student will lose a minimum of 10 points for each day late. Repeat offenders will be subject to an increase in late points. Students may NOT rewrite any essay that was late; only those students who submit his/her essay on or before the due date will be allowed to do a Rewrite of that essay.

Furthermore, the teacher will not accept any work that exceeds 1 week from the due date. At that point, the student will receive a permanent ZERO for the assignment.